



RICHARD CLARK

EMERGENCY PLANNING AND PREPAREDNESS MANAGER

CONTACT



Please use my [contact page](#)



rich@richard-clark.net



Woking, Surrey GU21 2JA



<https://www.richard-clark.net>

SKILLS

- **Emergency Planning & Management:** Development and implementation of emergency response strategies. Conducting comprehensive risk assessments and fire safety inspections. Expertise in UK fire safety legislation and regulations.
- **Leadership & Team Management:** Proven ability to lead and motivate teams in high-pressure environments. Skilled in performance assessment and improvement. Adaptable leadership style to meet diverse team needs.
- **Stakeholder Engagement:** Strong communication and negotiation skills. Experience in managing relationships with multiple stakeholders.
- **Technical Proficiency:** Knowledgeable in the latest

PROFESSIONAL SUMMARY

Experienced Emergency Planning and Preparedness professional with 24 years in the fire and rescue service, excelling in emergency response, prevention, and protection. Proven leader with a strong background in team management, strategic planning, and stakeholder engagement. Adept at managing and resolving complex technical and organisational issues within high-hazard industries. Holds an MSc in Emergency Planning and Management and various other certifications relevant to emergency response and safety management.

EXPERIENCE

May 1999 - 2023

Firefighter/Crew Commander & Fire Safety Inspecting Officer

Surrey Fire & Rescue Service, Woking & Walton

- Promoted to Crew Commander in 2020; responsible for leading a team of firefighters, conducting performance assessments, and implementing corrective actions
- Managed Surrey's contribution to the NFCC's Tall Building Safety Team project, post-Grenfell Tower disaster
- Developed and delivered training programs as a Breathing Apparatus Instructor
- Planned and executed emergency response strategies for a wide range of incidents, including hazardous materials, road traffic collisions, and CBRNE events
- Liaised with businesses to develop and review emergency and continuity plans, ensuring compliance with fire safety regulations
- Maintained operational readiness through rigorous equipment and procedure checks
- Acted as a primary liaison with companies and public entities regarding fire safety and emergency preparedness
- Delivered clear and effective communication during emergencies, ensuring stakeholder confidence and safety.

Telecoms Engineer

British Telecom

- Diagnosed faults and installed/maintained telephone lines, ensuring compliance with customer service standards.

EDUCATION

January 2011

advancements in fire safety technology. Competent in IT and programming languages including Swift, Python, HTML and CSS.

HOBBIES AND INTERESTS

- **Outdoors:** Snowboarding, Cycling.
- **IT:** Programming, Web Development, AI
- **Creative:** Registered Drone Pilot Music Production and DJing

ACCOMPLISHMENTS

- Road Safety Award from Surrey Police for voluntary work on the Safe Drive Stay Alive Project (SDSA)
- Co-authored research paper and official response to the UK's Covid19 response call for evidence.
- Successfully completed the London Marathon.

Level 2 Certificate in Fundamental Inspection, Testing, and Initial Verification in Electrical Engineering

Electrical Training 4U - City And Guilds, East Sussex

1994

GCSE's in English, Maths, Science + 6

The Winston Churchill School, Woking

2001

NVQ Level 3 in Emergency Fire Services Operations in Fire & Rescue

Surrey Fire & Rescue Service, Reigate

2020

PAS 79 Fire Risk Assessment in Fire Risk Assessment

C. S. Todd & Associates, East Horsley

2021

IOSH Managing Safely in Health & Safety

Human Focus International Ltd, Reigate

2020

MSc Emergency Planning and Management in Disaster & Emergency Planning and Management

Coventry University, Coventry

2011

Level 3 Award in the Requirements Electrical Installations (BS 7671) in Electrical Engineering

Electrical Training 4U - City And Guilds, East Sussex

2011

Level 3 Certificate in Building Regulations for Electrical Installations in Dwellings in Electrical Engineering

Electrical Training 4U - City And Guilds, East Sussex

CERTIFICATIONS

- Immediate Emergency Care Responder (IECR)
 - Breathing Apparatus Instructor (BAI)
 - PADI Certified Scuba Diver
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